



CITY OF LONG BEACH

DEPARTMENT OF HEALTH AND HUMAN SERVICES

2525 Grand Avenue Long Beach, Ca. 90815 (562) 570-4003 FAX (562) 570-4049

Employment Opportunity Multi-Service Center (MSC) Case Manager III – Unclassified

The Human/Social Service Bureau is accepting applications for a full time Case Manager III position to provide case management to homeless individuals and families at the Multi-Service Center.

Salary Range: \$13.165 - \$18.002 Hourly

Qualifications:

Excellent verbal and written skills
Experience working with diverse populations
Ability to problem solve, intervene in crisis situations
Familiarity with Long Beach resources/public benefits
Ability to coordinate resources and provide linkage to eligible homeless individuals/families
Experience conducting psychosocial assessments to address the needs of homeless individuals/families
Bachelor degree in social science field or commensurate years experience preferred

Duties:

- Conducts client intake and assessment, evaluating the client's needs and resources;
- Develops and assists in implementing on-going client service plans;
- Maintains case records and required reporting documentation;
- Pursues new referral contacts within the community;
- Documents client contacts and follow-up activities;
- Participates in case conferences and case reviews;
- Facilitates referrals to a variety of agencies;
- Other duties as assigned

Mail, fax or email resume with cover letter to:

Susan Price, Homeless Services Coordinator
City of Long Beach Department of Health and Human Services
Administration, Room 280
2525 Grand Avenue
Long Beach, CA 90815
Email: Susan_Price@longbeach.gov

Deadline for Applications: February 18th 2005

The City of Long Beach is an Equal Opportunity Employer. This information is available in alternate format by request to the Payroll/Personnel Office at (562) 570-4009.